

RECORD OF EXECUTIVE DECISION

Tuesday, 20 August 2019

Decision No: (CAB 19/20 23960)

DECISION-MAKER:	CABINET
PORTFOLIO AREA:	Cabinet Member for Homes & Culture
SUBJECT:	HMO Licensing Policy
AUTHOR:	Rosie Zambra

THE DECISION

- (i) That Cabinet considers and approves the proposed policy, attached as Appendix 1.
- (ii) That Cabinet delegates authority to the Director of Transactions & Universal Services to make minor amendments to the policy in relation to technical clarifications and legislative change.
- (iii) That Cabinet delegates authority to the Director of Transactions & Universal Services to set and amend the HMO licence fees.

REASONS FOR THE DECISION

The HMO Licensing Policy sets out how the council will administer HMO licensing in Southampton in accordance with the provisions of the Housing Act 2004. The Policy publishes specific information regarding refunds, fit and proper persons assessments & length of licences which fall outside the scope of the statutory framework within which HMO licensing is currently administered.

DETAILS OF ANY ALTERNATIVE OPTIONS

Not having a policy on HMO licensing would limit the discretion of the council and would not make the council position clear and transparent on HMO licensing.

OTHER RELEVANT MATTERS CONCERNING THE DECISION

None

CONFLICTS OF INTEREST

None

CONFIRMED AS A TRUE RECORD

We certify that the decision this document records was made in accordance with the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations 2000 and is a true and accurate record of that decision.

Date: 20th August 2019

Decision Maker:
The Cabinet

Proper Officer:
Claire Heather

SCRUTINY

Note: This decision will come in to force at the expiry of 5 working days from the date of publication subject to any review under the Council's Scrutiny "Call-In" provisions.

Call-In Period expires on

Date of Call-in *(if applicable) (this suspends implementation)*

Call-in Procedure completed *(if applicable)*

Call-in heard by *(if applicable)*

Results of Call-in *(if applicable)*